

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES

February 6, 2013

The Governing Board Audit Adhoc Subcommittee met prior to the Board Meeting at 5:30 p.m., in the Administration Building, Conference Room 618, Building 600, to discuss the 2011-2012 District Annual Financial Report.

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 6, 2013, in the Administration Building, Room 626, located at Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Sarah Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Trustee Thurston led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Sarah E. Chapman, President
Denis Honeychurch, J.D.*
Monica Brown
Michael A. Martin
Rosemary Thurston
A. Marie Young
Kayla Salazar, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Pam Keith, Vice President

**Arrived after roll call.*

Others Present:

Charo Albarrán, Interim Director, Human Resources
LaNae Jaimez, Interim Academic Senate President
Yulian Ligioso, Vice President, Finance and Administration
Diane M. White, Interim Vice President, Academic Affairs
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Thurston and seconded by Trustee Brown to approve the Agenda as presented. The motion carried unanimously.

Trustee Honeychurch arrived after roll call at 6:35 p.m.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Chapman recognized Professor Jim DeKloe, Bio Science/Biotechnology; Interim Dean Genele Rhoads, School of Math; Professor Maria Santiago, Chemistry; Professor Melanie Lutz, Physics and Engineering; Mr. Sebastian Bloem, a Solano Community College student; and Mr. Andrew Cloud, a Solano Community College student, who requested to comment on the Facilities Master Plan.

Board President Chapman recognized Mr. Dan Broadwater, Business Manager/Financial Secretary, IBEW, Local 180; Mr. John Takeuchi, Central Solano Citizen/Taxpayer Group; Mr. George Guynn, Jr., President of the Central Solano Citizen/Taxpayer Group; Mr. Eric Christen, Executive Director of the Coalition for Fair Employment in Construction, Ms. Nicole Goehring, Government Affairs Director of Associated Builders and Contractors, Inc.; Mr. Richard Markuson, Western Electrical Contractors Association (WECA) and Plumbing Heating Cooling Contractors (PHCC), Mr. Greg Armstrong, National Electrical Contractors Association (NECA) for Solano County; and Mr. Frank Crim, Carpenters Union, Local 180, Solano County, who requested to comment on PLAs.

Board President Chapman thanked each member from the public for their comments.

*A full and complete copy of the comments from members of the public is available for review on the Solano College Web site at www.solano.edu (Governing Board – Minutes – February 6, 2013 – **Appendix A**).*

Board President Chapman, on behalf of the Board, expressed sincere sympathy to Vice President Yulian Ligioso and his family for the loss of his mother.

Board President Chapman asked those present to continue to remember Trustee Pam Keith in their thoughts and prayers as she continues to recuperate from her recent surgery.

6. REPORTS (NO ACTION REQUIRED):

(a) Measure Q Construction Delivery Methods

Facilitated by Mark Kelley, J.D., DWK/Dannis Woliver Kelley

Dr. Mark W. Kelley is the head of the firm's Construction Practice Group. He advises and represents school districts and other public entities in all phases of planning and construction. Dr. Kelley assists clients with compliance with the California Environmental Quality Act (CEQA),

drafts and negotiates agreements, works with staff and consultants on project management issues, advises on claims avoidance and resolution, and represents clients in litigation.

Dr. Kelley gave a PowerPoint presentation to the Board on project delivery options for Measure Q. His introduction included main project delivery methods, i.e., concepts for design-bid-build; leave-leaseback; multiple prime contracting, and construction management (CM). Advantages and disadvantages in today's bidding environment were identified. Recommendations were cited for the various concepts available for delivery methods.

The Lease-Lease Back (LLB) process was identified. The District competitively selects an architect to design a project. The district competitively selects the builder. The builder works with the district and architect during the project design. The architect completes the design and gets DSA approval. The builder lines up the trade contractors and develops the guaranteed maximum price. The Board then awards the LLB contract. It is recommended that the District complete the validation action. The builder constructs the project for the negotiated guaranteed maximum price.

Advantages most suited to projects were identified as were the disadvantages less suited to projects, with examples given.

Two attempts to legislate LLB limitations in 2005 were both vetoed, which would have created a proven overlay similar to the design-building statute. The concerns about the LLB are general preference for bid-based selection, cost vs. projects put out to public bid, and doesn't always prevent claims and change orders.

Multiple prime contracting was explained by stating the District is responsible for the delivery of the project, with multiple checks in place, i.e., architect reviews submittals, Request for Information (RFI) and pay applications; Project Inspector (PI) monitors compliance with Division of the State Architect (DSA) approved plans; the Construction Management (CM) is recommended unless the District has experienced and sufficient staff to coordinate trades, and the Project Manager (PM) is an optional check. The advantages are this saves the General Contractor (GC) markups and allows more direct control of the trade contractors. Disadvantages are that any coordination of problems between the trades, or problems with one trade affecting another trade's performance become the District's responsibility, with a higher likelihood of claims and disruptions.

Dr. Kelley made the following recommendations. Don't use this model for an early project (Multiple Prime Contracting). Let the team settle in before taking on this level of responsibility. Only use multiple prime if the district and construction management staff are highly efficient and quick to resolve challenges.

The Construction Management (CM) At-Risk was identified. The CM is responsible for delivery of the project, providing a Guaranteed Maximum Price. The checks in place are: architect reviews submittals, RFIs, and pay applications; Project Inspector monitors compliance with

DSA-approved plans; the CM is required by definition, and the Project Manager is an option check.

The advantages are that the builder is selected by qualifications, not by low bid; the builder is involved early on in design review and cost saving ideas; which put the CM in charge of the trade contractors, with more control of the final cost via Guaranteed Maximum Price (GMP). Disadvantages include legality issues, depending on the structure; and some CM At Rick projects have gone well over budget and/or into litigation, similar to bid projects. Examples were cited.

Dr. Kelley recommended that the Board set up strong, but legal contracting; a good selection process with reference checks; keep an outside CM or in-house staff in an oversight position, and evaluate any builder self-performed work for pricing.

The Design-Build concept is for the design and delivery of a project, with selection of Requests for Proposal (RFP) and Board findings per statutes. There are no checks by the Architect for change orders, etc., the Project Inspector monitors compliance with the DSA-approved plans. The PM and/or CM are recommended unless the District has experience and sufficient staff. The advantages are this is the least intrusive (“turn-key” projects); the fast growing delivery method in private construction, and the best record of on-time, on-budget performance. The disadvantages are that this is not the most economical delivery method, loss of control by owner at an early stage of design; with a general consensus, this is not for the inexperienced owner. Examples were identified.

Dr. Kelley recommended that the District not start out with this approach, but rather let the team get settled in; do thorough reference checks with other public entities; establish a strong set of program-level design documents with a proven record at the District before turning the design over to the Design-Build entity.

Dr. Kelley’s final conclusions and recommendations were that the District not decide immediately. As the Board gets into planning, see how the team works, and then address the options available.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Vice President of Finance and Administration.

(b) Project Labor Agreements

Facilitated by Yulian Ligioso, Vice President, Finance and Administration

Vice President Ligioso thanked the Board for their cards, flowers, and expressions of sympathy. They were very much appreciated by his family.

Vice President Ligioso began by stating that the Project Labor Agreement (PLA) is also known as a project stabilization agreement. It is a collective bargaining agreement that applies to a specific construction project and lasts only for the duration of the project. Wages and fringe benefits are paid on the project; provides for binding procedures to resolve labor disputes; includes provisions for barring unions from striking and contractors from locking out workers,

and generally requires one contractor to hire workers through a union hiring hall or two employees to become union members after being hired,. The PLA applies to all contractors and subcontractors on a project.

Vice President Ligioso provided a history of PLAs in general, stating they were first used in 1930. He identified projects completed with a PLA, i.e., Grand Coulee Dam, Hoover Dam, Disney World, Trans-Alaska Pipeline, Genentech, to name a few. Selected successfully used PLAs in California were identified: Cities of Sacramento, Los Angeles and Concord, Contra Costa Water District, Port of Oakland, San Francisco Airport, to name a few.

Vice President Ligioso addressed the ongoing debates about PLAs as follows:

- ***Who benefits from a PLA?*** Workers, contractors (union and non-union); and the District (owners), with delays in work eliminates.
- ***How are PLAs devised?*** Through negotiations with the owners.
- ***Do all projects benefit from a PLA?*** They are ideal for complex projects or multiple projects, such as Measure G and Measure Q.
- ***Can a PLA cover more than one project?*** Yes. It can serve as an umbrella for multiple projects.
- ***Are PLAs only good for billion dollar projects?*** No.
- ***Are PLAs limited to new construction?*** No
- ***Can a PLA extend beyond the completion of the project?*** Yes
- ***Savings or added costs?*** Health and welfare benefits are carved out and cost overruns and delays at a minimum.
- ***Competition?*** Non-union contractors and workers are not prevented from bidding and can prevail, citing the work on Building 1300 as an example.
- ***Value to community?*** Local workers, money stays community contributing to prosperity.

Arguments in favor and opposition of PLAs were identified.

Vice President Ligioso concluded his presentation identifying fifteen California Community College Districts in the bay area that have successfully used PLAs, projects completed in Solano County and the private sector, and laws that protect the use of PLAs statewide and nationwide.

This item will return for approval at the February 20 Board meeting.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Vice President of Finance and Administration.

- (c) Facilities Master Plan - Vallejo Design Alternative
Facilitated by Suniya Malhotra, STV|vbn/ARCHITECTURE

Ms. Suniya Malhotra, Project Architect at STV|vbn presented the Solano Community College 2012 Facilities Master Plan (FMP) Vallejo design alternative. The alternative placement site plan was presented via PowerPoint. A view from the west together with driving alternatives

from both the east and west were viewed and compared to the previous placement site plan and previous driving patterns from the east and west, and modification to the tower and signage.

The Vallejo Trustees, together with Trustee Honeychurch, expressed their favor for the alternative view. Signage continues to be a concern. Dr. Laguerre was asked to work with the city to address the expressed concerns.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Vice President of Finance and Administration.

- Academic Senate

Dr. Jowel Laguerre introduced Professor LaNae Jaimez who has been chosen by the Academic Senate to assume leadership as Interim President while Dr. Gunther is on maternity. It is expected Professor Gunther will return in the fall.

Professor Jaimez stated the Senate will continue to actively support work on the projects begun under Dr. Gunther's leadership. The new Program Review will be ready for the pilot stage in fall, which will be more rigorous than in the past.

The Senate continues to work with MIG on the Educational Master Plan, with goals of the Senate making it a living, breathing document. Professor Jaimez thanked the Office of Research Planning for their support in this effort and Dr. Laguerre for formulating a Ten Plus One Committee. The committee will meet once a month with the hope of increasing communication.

- Superintendent

Dr. Laguerre stated Dr. Gunther's has the ability to confront issues head on, which is good for the Institution. She has been willing to work hard and to communicate. SLOs are now in place because of her leadership. Additionally, Interim Vice President White has also helped to move SLOs along and stated that he feels we are moving in the right direction.

IVP White will be holding open forums for input on both the Facilities Master Plan and Educational Master Plan. Sections on campus confessed they did not think Measure Q would pass; therefore, did not pay a lot of attention in the planning process. We are going to go back and make sure we have had proper involvement and IVP White will be remediating that for us. The main goal is to be sure we do what is best for students, today and tomorrow.

In approximately eight weeks, the Facilities Master Plan will come before the Board for approval.

7. CONSENT AGENDA – ACTION ITEMS

Board President Chapman announced that Dr. Jowel Laguerre, Superintendent-President, made the following specific corrections to the minutes as follows:

December 19, 2013, Page 9, Line 1:

Trustee Thurston reported that she attended the following College and community events:

Add the following language:

December 2012

11 – Attended the Solano County Board of Supervisor’s meeting to present a certificate of appreciation to Supervisor Barbara Kondylis for her contributions and support for Fighting Back Partnership of Vallejo. Supervisor Kondylis is retiring after 20 years of service on the Board of Supervisors and is to be commended for her service especially to youth and families and the environment. Trustee Thurston serves as President of Fighting Back Partnership.

January 23, 2013, Page 3, Lines 1-2:

The site maps for each location were discussed and the Board asked for more detailed information for the Vallejo location, which included different options for the ~~entrance to the facility, including three dimensional if available~~ ***location of the new building. It was also requested that the current proposal be presented in three-dimension showing approaching it from the freeway as well as coming west on Columbus Parkway toward the freeway.***

January 23, 2013, Page 4, Lines 16–17:

Add the following language: ***Trustee Thurston requested copies of all of the PowerPoint presentations made this evening be given to Board members as well.***

Superintendent-President

- (a) Minutes for the Regular Meetings of December 19, 2012; January 16, 2013, and Special Meeting of January 23, 2013. Minutes of the January 30, 2013, Board Retreat will be approved at a future meeting.

Human Resources

- (b) Employment – 2012-2013; Resignations; Gratuitous Service

Finance and Administration

- (c) Professional Services Agreements

Academic and Student Affairs

- (d) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate

- (e) Renewal of Clinical Experience Agreement Between Solano Community College District and Sutter Medical Center, Sutter Health Sacramento Sierra Region
- (f) Memorandum of Understanding Between Solano Community College District and Green Tech Education and Employment
- (g) Agreement Between Solano Community College District and Diablo Valley College
- (h) Agreement for Educational Services Between Solano Community College District and the Doctor's Company

Moved by Trustee Thurston and seconded by Trustee Brown to approve the Consent Agenda as corrected. The motion carried unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Agenda.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Alternative and Renewable Fuels Vehicle Technology Program Training Resources Development Plan

Dr. Jowel Laguerre, Superintendent-President, reported that the Alternative and Renewable Fuels Vehicle Technology Program Training Resources Development Plan is a \$700,000 enhancement to the existing California Energy Commission Grant for the Alternative and Renewable fuels Vehicle technology Program in which the college trains automotive technicians and students to maintain hybrid vehicles.

These funds are divided into three categories: Curriculum and Training Materials Development (\$170,000); Training equipment (\$330,000); and Instructor Training (\$200,000). The funds will be used to support development of training curriculum and materials, to purchase training equipment, and deploy instructor training in Hybrid and Electric vehicles to 25 regional automotive technology faculty and foremen over a thirteen-month period.

This Energy Commission program is managed by the California Community College Chancellor's Office.

Dr. Laguerre stated the previous \$500K grant ends in April. This new grant provides training for the future.

Moved by Trustee Brown and seconded by Trustee Young to approve the Alternative and Renewable Fuels Vehicle Technology Program Training Resources Development Plan. The motion carried unanimously.

Finance and Administration

(b) Board Acceptance of District's 2011-2012 Financial Audit Report

The Governing Board is required to provide for an independent audit of the district's financial statements and to evaluate the management controls.

Vavrinek, Trine, Day, & Company LLP, CPA, were engaged to conduct the District's annual audit for Fiscal Year 2011-2012. Ms. Kirsten Moore from VTDC presented the report and stated that no internal control findings or significant weaknesses were noted.

Chair Young, Board Audit Adhoc Subcommittee met to review and discuss the report with District staff and the representative from Vavrinek, Trine, Day, & Company LLP, and recommended acceptance of the report on behalf of the Adhoc Subcommittee.

Moved by Trustee Young and seconded by Trustee Thurston to accept the District Independent Audit Report for Fiscal Year 2011-2012 as presented. The motion carried unanimously.

(c) Extension of Agreement with Kitchell CEM, Inc., for Construction Management Services

Dr. Jowel Laguerre, Superintendent-President, reported that the Kitchell Construction Management Services contract was originally a 2003 agreement with four subsequent contract extensions, the most recent of which expired December 31, 2012. This proposed renewal will provide Program Planning and Project/Construction Management services to complete the Measure G projects currently being managed by Kitchell CEM, which include active and closeout Kitchell-managed programs and projects.

Trustee Honeychurch questioned the agreement end date, which Vice President Ligioso responded to as being August 2014. President Laguerre stated it is in the best interest of the College to have Kitchell CEM complete the projects to save money.

Moved by Trustee Young and seconded by Trustee Thurston to approve the extension of agreement with Kitchell CEM, Inc., for construction management services, with an end date of no later than August/September 2014 and closeout with DSA no later than December 2014. The motion carried unanimously as amended.

(d) ELMAST Construction & Inspection Services Additional Project Inspection, Inc.

Dr. Jowel Laguerre, Superintendent-President, introduced Mr. John Lett, Senior Project Manager, Kitchell CEM, who presented the extended special inspection services agreement in the amount of \$41,140 with ELMAST Construction and Inspection Services for Building 1300. The added

services by ELMAST include sixteen (16) additional weeks of inspection services from January 1 to April 21, 2013. These inspection services are due to the extended construction period for the Fine Arts Building (defective trusses).

Moved by Trustee Thurston and seconded by Trustee Martin to approve the ELMAST Construction Inspection Services agreement for additional project inspections. The motion carried unanimously.

(e) Construction Testing Services

Mr. John Lett, Senior Project Manager, Kitchell CEM, presented the extended special inspection services agreement in the amount of \$13,300 with Construction Testing Services for the Building 1300 addition/remodel project. Services by Construction Testing Services will include special inspection services due to the extended construction period (defective trusses).

Moved by Trustee Honeychurch and seconded by Trustee Brown to approve Construction Testing Services agreement for additional project inspections. The motion carried unanimously.

Academic and Student Affairs

(f) Agreement Between Contra Costa Community College District and Solano Community College District to Participate in Design It-Build It-Ship It Regional Workforce Development Initiative

Solano Community College District (SCCD) is in receipt of a Department of Labor Trade Adjustment Assistance Community College Career Training (TAACCCT) Initiative Grant in the amount of \$1,281,000. The terms of the grant are October 1, 2012 – September 30, 2015.

The focus of the TAACCCT workforce development grants include building regional capacity with industry, other colleges, and other workforce entities, working closely with industry to identify training and education priorities; identifying cohorts of students, developing curriculum and stackable certificates and articulating same; identifying and purchasing equipment and materials, and developing programs that produce completers and job ready students.

This agreement is entered into between Contra Costa Community College District and SCCD who will work collaboratively with each other and other regional stakeholders to create the Design It-Build It-Ship It Regional Workforce Development Initiative funded under the U.S. Department of Labor's TAACCCT.

Moved by Trustee Thurston and seconded by Trustee Young to approve the Agreement between Contra Costa Community College District and Solano Community College District to participate in Design It-Build It-Ship It Regional Workforce Development Initiative. The motion carried unanimously.

(g) Approval to Enter into Agreement with California State University, Sacramento to Furnish Non-Clinical Experience in an Internship Program

The School of Liberal Arts requests that the District enter into an agreement with CSU, Sacramento, which allows for continued opportunities for the College to have students from the University participate in directed observations via an Internship Program. The students from the University will work with our faculty, staff, and students as non-paid teaching assistants.

It was noted that we have partnerships with Sacramento State in other areas, and this will continue that relationship, opening the doors for further opportunities such as we enjoy with Sonoma State University.

Moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Agreement with California State University, Sacramento, to furnish non-clinical experience in an internship program. The motion carried unanimously.

10. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

(a) Academic Affairs Reorganization

Ms. Diane White, Interim Vice President, Academic Affairs, presented the Academic Affairs reorganization plan, with a proposed implementation date of July 1, 2013.

The plan proposes increasing the total number of schools from four to five, i.e., Social and Behavioral Sciences added. Consequently, the addition of Coordinators and Department Chairs and Curriculum staff would be needed. There are some minor changes from the original draft that include leaving Journalism in the School of Liberal Arts; removing the Library from Liberal Arts and consolidating the Tutoring Services in the division of Social Sciences and Interdisciplinary Studies. The reorganization redistributes workloads for Deans to concentrate on specific disciplines.

The funding is made possible through the savings generated from the reduction of Learning Management Systems costs.

Moved by Trustee Young and seconded by Trustee Thurston to approve the Academic Affairs Reorganization as presented. The motion carried unanimously.

11. INFORMATION ITEMS – NO ACTION REQUIRED

(a) 4CIS - Banner Consortium

Mr. James “Kimo” Calilan, Interim Director of Technology Services and Support, gave a PowerPoint presentation on the banner consortium.

The 4CIS (California Community College Consortium Information Systems), a group of ten Districts which includes Feather River, Gavilan, Imperial, Santa Barbara, Sequoias, Siskiyou, Sierra, Taft, Cuesta, and Solano, was created with a goal to address each of the district's increasing technological operational costs and lack of resources needed to efficiently manage their Enterprise Resource Planning (ERP) systems (Banner). The consortium in partnership with ellucian™ is developing a plan that will address these issues saving each participating district thousands of dollars as well as freeing up resources to focus on providing functional efficiencies. Technology Services and Support recommends the continued consortium participation of Solano Community College.

Districts are financially unstable and our current technology structural model is not sustainable. Information Technology (IT) systems costs are high and rising with Enterprise Resource Planning (ERP) and Learning Management Systems (LMS) related systems the highest cost items, with no relief in the foreseeable future. The consortium plan is to consolidate technology from several colleges into one centralized ERP system achieving cost reductions and economies of scale while reducing the structural burden on each participating district. With this structure in place, the impact of regulatory changes, MIS reporting requirements, and software/hardware upgrades can be minimized and functional efficiencies enhanced.

Solano Community College's cost under the current configuration is \$652,647 for participation in the data center, maintenance fees, application management (consulting) and training. Participation allows for shared talents and avoids potential pitfalls.

This item will return to the Board for approval at the February 20, 2013, Board meeting.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Vice President of Finance and Administration.

(b) 2012 Accountability Reporting for Community Colleges (ARCC) Report

The ARCC is a legislated report produced by the California Community Colleges Chancellor's Office (CCCCO) since 2007. The reports draws from data submitted by all state community colleges to present a series of demographic and performance measures. In addition to detailing some system-wide performance measures, the report mainly focuses on individual colleges. Peer grouping for the major performance indicators are also included to allow meaningful comparison.

Dean Peter Cammish presented the data from the 2012 ARCC Report for Solano Community College. The presentation gave a brief background on ARCC and then focused on key areas of:

- Demographics and changes, in particular changes to age groups
- Stability in key performance indicators of progress and persistence rates
- Declines in ESL and Basic Skills completions and improvement rates
- Comparison with peer group on key performance indicators

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of Research and Planning.

(c) Status Report on Program Review

Professor Amy Obegi, Early Childhood Education, School of Human Performance and Development, gave an information status report on Solano College's program review. The contents of her presentation included the program review process, a self-study template, curriculum development, assessment, and outcomes; study equity and success, program resources, and programmatic goals and planning.

Dr. Laguerre commented that he went to the Senate and asked them to address program review because it wasn't clearly linked to outcomes, which the ACCJC requires. Program review has three goals: maintain academic integrity and rigor, facilitate integrated long-range planning, and to provide continual program improvement. The ACCJC is paying close attention to program review which should mean we will be in much better shape when they come back to visit.

(d) Middle College High School Presentation

Dr. Shirley Lewis, Dean of the Vacaville Center, gave a presentation on Middle College High School programs. Middle or Early College High School programs provide an innovative, academic environment designed to serve motivated high school students with high potential for future academic and career success. The California State Legislature has declared Middle College High Schools to be highly effective collaborative efforts between local school districts and community colleges. In February 2012, planning groups were convened for the establishment Middle College High Schools in partnership with the Vacaville Unified School District and the Fairfield-Suisun Unified School District.

The goal of Middle College High School is to identify at-risk high school students who are performing below their academic potential and place the students in an alternative high school located at a community college in order to reduce the likelihood that they will drop out of school before graduation. It also provides rigor and challenge to the advanced student with an increased access to a wider range of course options, college instructors, technology, resources, and facilities.

Dr. Laguerre commented that after these two pilots move forward that the goal is to incorporate Benicia and Vallejo coming to Fairfield and Winters, Dixon, and Travis going to Vacaville.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Interim Vice President of Academic Affairs.

(e) Associated Students of Solano College 2012-2013 Budget

Dr. Jowel Laguerre, Superintendent-President, presented the Associated Students of Solano College (ASSC) 2012-2013 budget. Governing Board Policy 5515, Associated Students

Finance, specifies that the ASSC budget shall be adopted as provided for in the Constitution of the ASSC and shall be presented to the governing Board for review and informational purposes.

The total budget funds were reflected as follows:

<u>Approved Budget 2011-12</u>	<u>Actual Budget 2011-12</u>	<u>Approved Budget 2012-2013</u>
\$159,572	\$212,829	\$286,884

(f) First Reading - Course Repetition Policy No. 6000 – Revised

The Governing Board establishes and regularly reviews broad institutional policies and appropriately delegates responsibility to implement these policies.

Revised Policy No. 6000, Course Repetition, which has been grossly out of date, has been reviewed by the Superintendent-President's Cabinet and Board Policies and Procedures Adhoc Subcommittee, and properly vetted through the Shared Governance Council.

The revised procedures are submitted for informational purposes only.

This item will return for approval at the February 20, 2013, Board meeting

(g) First Reading of Proposed Academic Calendars for 2014-2015 and 2015-2016

The proposed Academic Calendars for 2014-2015 and 2015-2016 have been recommended by the Academic Calendar Advisory Committee, and have received the endorsement of the Community College Association/California Teachers Association/National Education Association (CCA/CTA/NEA) bargaining unit in accordance with the collective bargaining agreement. The proposed calendars have also been reviewed by the Superintendent-President's Cabinet, with recommendation to move forward as presented.

This item will return for approval at the February 20, 2013, Board meeting.

12. ANNOUNCEMENTS

Board President Chapman announced that the Board held their Retreat on January 30, 2013, at the Vacaville Center. It was well facilitated by Dr. Pam Fisher, who has always done a great job for the Board. This Retreat was for our new trustees, in particular, with information that will serve them well. Board President Chapman stated how sorry she was that Trustee Brown was unable to attend, but has since been provided with the materials provided by Dr. Fisher. Board President Chapman stated that she has not connected with Trustee Brown yet, but hopes to meet with her soon to go over the materials in more detail.

Board President Chapman stated there was a question raised during the Retreat relative to the length of time recordings need to be kept. According to the Education Code, we remain in compliance.

Board President Chapman asked the Board to watch their e-mails relative to possible dates to hold the next Board Retreat that will cover the President's evaluation and Board self-assessment. Judy Spencer will be sending out dates that work for Dr. Pam Fisher and will ask for consensus of availability from the Trustees.

13. ITEMS FROM THE BOARD

Trustee Brown advised she has a new e-mail address that can accommodate any volume of information. She stated that she is available any day that is picked for the retreat.

Trustee Martin attended a fundraiser for the Solano County Food Bank and was able to work the event as well.

Trustee Thurston reported that she attended the following College and community events:

January 2013

09 – Forum presented by Congressman Mike Thompson and a panel of local experts on gun control legislation. Congressman Thompson has been appointed by Congresswoman Nancy Pelosi to head a taskforce on the subject.

10 – Suisun Redevelopment Oversight Committee.

20 – “Living the Dream” Dr. Martin Luther King, Jr., 12th Anniversary Program. Trustee Thurston was honored to accept the Lifetime Achievement Award for both herself and her late husband, Trustee Bill Thurston. Dr. Karen McCord and her committee are to be commended for an outstanding program.

26 – Tau Upsilon Omega Chapter of Alpha Kappa Alpha Sorority, Inc., 11th Annual Winter Gala Scholarship Fundraiser. Trustee Young was presented with their Community Person of the Year Award.

28 – California College League of California (CCLC) Legislative Conference in Sacramento. Trustee Thurston, Trustees Young, Martin, and Student Trustee Salazar were able to visit the following legislator offices to discuss our concerns about legislative issues affecting Solano Community College: Senator Lois Wolk, Assemblywoman Mariko Yamada, Assemblywoman Susan Bonilla, and Assemblyman Jim Frazier. It was a very productive day.

30 – Board Retreat held at the Vacaville Center.

31 – 30th Annual Meeting of the Solano Economic Development Corporation luncheon at the Hilton Garden Inn in Fairfield. The keynote speaker was Colonel Dwight Sones, Commander of the 60th Air Mobility Wing of Travis Air Force Base.

February 2013

01 – League of Women Voters Meet Your Elected Officials night at Gallery 621 in Benicia, The event was very well attended by both citizens and elected officials.

Trustee Young reported that she attended the following College and community events:

January 2013

26 – Alpha Kappa Alpha Sorority, Inc., Tau Upsilon Omega Chapter’s 11th Annual Winter Gala Scholarship Fundraiser Mardi Gras in Monte Carlo. Trustee Young was the recipient of their 2013 Woman of the Year Award for Outstanding Community Service. The event was held at Rancho Solano County Club in Fairfield, California.

28 – California College League of California (CCLC) 2013 Legislative Conference in Sacramento. The theme was, “Restoring the Promise.” The day started with a continental breakfast followed by a session where Senate President Pro Tempore Darrell Steinberg highlighted issues for the upcoming legislative year. The next session featured four legislative leaders key to shaping education policy in the State Legislature. The speakers were Senator Marty Block, Chair of Senate Budget Subcommittee on Education; Assemblymember Joan Buchanan, Chair, Assembly Education Committee; Assemblymember Kristin Olson, Vice Chair, Assembly Education Committee, and Assemblymember Das Williams, Chair, Assembly Higher Education Committee. After lunch, Trustees Martin, Thurston, and Young joined Student Trustee Salazar and visited the office of four legislators where they advocated against AB182 (changing paying off bonds from 40 years to 25); and they emphasized that K-14 and not K-12 should be part of the dialog when discussing Prop 30.

30 – SCCD Board Retreat.

31 – Attended 30th Annual Meeting of Solano Economic Development Corporation. The keynote speaker was Colonel Dwight Sones, Commander of the 60th Air Mobility Wing, Travis Air Force Base. The meeting was held at the Hilton Garden Inn.

February 2013

06 – Attended CalRTA Solano County Division luncheon at Zio Fraedo’s Restaurant in Vallejo.

06 – Tutored mathematics to high school athletes at Vallejo High School.

06 – Attended and Chaired SCC Board Adhoc Audit Committee meeting held prior to tonight’s meeting.

Student Trustee Salazar reported that the students are still in the planning stages of Cinco de Mayo Day. Student Trustee Salazar also expressed how much she enjoyed the opportunity to meet with the legislators in Sacramento at the CCLC Conference.

Board President Chapman reported that she attended the Redevelopment Oversight Committee in Winters the afternoon of February 4, and the Vacaville City School Select Committee meeting in Vacaville that evening.

Board President Chapman recessed the Board Study Session at 10:17 p.m.

14. CLOSED SESSION

(a) Conference with Labor Negotiator

Agency Negotiator: Charo Albarrán

Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

- (b) Public Employee Discipline/Dismissal/Release
- (c) Public Employee Performance Evaluation
(All Contract Faculty)
- (d) Conference with Real Property Negotiator
Property: 2000 N. Village Parkway, Vacaville, California 95688
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Parties: Solano Community College District and Sierra Properties
Under Negotiation: Price and Terms of Payment

Board President Chapman called the Closed Session to order at 10:22 p.m.

15. RECONVENE REGULAR MEETING

Board President Chapman reconvened the regular meeting at 10:32 p.m.

16. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Chapman reported that the Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Chapman reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

Board President Chapman reported that the Board discussed Public Employee Performance Evaluations for all contract faculty in Closed Session, and no action was taken.

Board President Chapman reported that the Board held Conference with Real Property Negotiator regarding property located at 2000 N. Village Parkway, Vacaville, California 95688 in Closed Session, and no action was taken.

17. ADJOURNMENT

There being further business to come before the Board, the meeting was adjourned at 10:33 p.m.

JCL:js

_____ APPROVED _____
SARAH E. CHAPMAN JOWEL C. LAGUERRE, Ph.D.
BOARD PRESIDENT SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days